



## Quarterly Staff Report

10/16/2014

### Activities:

The Denali Commission has awarded the Pre-Development Program \$300,000 for the period ending in December of 2015. This is for routine program expenditures. We are also requesting another \$24,000 in funding to complete the Native Village of Eklutna Interpretive Site project.

A draft of "A Guide for Developing a Plan of Finance for a Capital Project" has been completed and is available for review by the Partners and their staff. We want to make sure that we are meeting the Partners' expectations. We are also looking for suggestions on the best way to utilize and distribute the Guide.

The Pre-D Director attended the annual conference on Housing for the Homeless held in Juneau at the end of September. There may be a role for Pre-D in the planning for a Housing First project for Juneau. We are learning more about the specialized area of funding for housing projects and potential partners. This is potentially an area of growth for the Program.

At the request of the Rasmuson Foundation the Pre-Development Program offered to assist the Municipality of Anchorage with an evaluation of the Loussac Library project. The MOA is proceeding with the first phase of a multi-phase project, almost completely funded by the State. Rasmuson Foundation has suggested that the MOA match the state funds and create a single phase project that meets the majority of the needs of the Library. We are on hold at this time, pending a response from the Muni.

The demolition of the buildings on 5th Avenue that were donated to AWAIC has been completed without incident. This project had the potential for high liability. However, careful planning and selection of a qualified contractor reduced the risk and the project was completed safely and within budget.

The Alaska Community Foundation has hired a new Program Officer - Penny Gage - to work on the DVSI project. The Pre-D team has met with her to orient her to the project.

**Workload:**

Of the five projects listed as complete in the last report, work continued on two of them this quarter. In the case of Bean's Café, Pre-D provided the minimal design required to contract for construction services and continues to assist during the design phase. With the Friends of the Eagle River Nature Center, Pre-D has provided advice and assistance in obtaining the optimal delivery method.

As noted above, work was completed this quarter on the demolition of the AWAIC buildings on 5th Avenue. Work was also completed on the planning for the remodel of the Homer Council on the Arts facility.

No new projects were added this quarter but we started working again on two old projects. The Seeds of Change project was resurrected when funding became available from the State. The project was largely reconceived and had to be quickly re-designed and estimated. We will also conduct a condition survey on the Perseverance Theatre to ensure its survival while plans for the Willoughby Arts Center move slowly ahead.

Work on the DVSI project is progressing well. About half the shelters have been surveyed and all the work is expected to be completed by the end of the year. The Pre-D team has met twice with the ANDVSI members at their quarterly meetings and an excellent working relationship has been established.

**Finances:**

FY '14 closed out with revenues at 101% of the budget and expenditures at 99% of the budget. This meant that there was \$6200 to carry over to FY '15.

The September financial report is not yet available. As of August we are under budget on expenditures and over budget on revenue.

We are utilizing a new format for the financial reports that isolates the current year rather than providing the cumulative financial information since the start of the project. This should make it easier to judge the current financial status of the Program.

The expenses for the DVSI project are being tracked separately and will not be reflected in the Pre-D financial statements. Separate Grant Analysis Worksheets are maintained for each project with special funding.